

GREATER MUSKEGON CATHOLIC SCHOOLS

“NEW FAMILY” Registration Checklist 2008-2009

Dear Parent or Guardian:

Thank you for choosing the Greater Muskegon Catholic Schools for your family. In order to make sure that we have an accurate record for all our families and to plan for next year, we ask that you complete the enclosed registration documents. We have tried to incorporate all of the necessary forms in this packet; however if we did not include enough forms, additional forms are available in the Business Office or on the homepage of our website at www.gmcs.org

Registration Packet

Required Items

- _____ Registration Form, pages 1 & 2
- _____ Check Payable to GMCS for the \$150.00 *per family* Registration Fee
- _____ Notarized Medical Treatment Release Form, pages 3 & 4
A Notary Public is available free of charge at the Muskegon Catholic County Education Foundation Office
- _____ Tuition Payment Preference Form, page 5

- _____ Tuition Management Systems Enrollment form

- _____ SIGNATURE PAGE, page 6

- _____ Health Form -- *For Pre-school and Kindergarten Students ONLY*

- _____ Copy of Student's Birth Certificate
New Students ONLY if not included in CA-60

- _____ Parent Photo I.D.
New Student ONLY

- _____ PSAS (financial aid assessment) {*required for consideration for financial aid/scholarship*}

- _____ Meeting with building Principal.

Optional Items

- _____ Parish Family Voucher Form,
Please deliver this form to your parish. If we do not receive this form, it will be assumed that you are not seeking parish subsidy and tuition will be assessed at the non-corporate rate.

- _____ Bussing Registration Form

Divorced / Separated Parents (Required)

- _____ Divorce Decree / Separation Agreement
- _____ Custodial Papers...*if not part of Divorce Decree*

In accordance with Michigan law, the Greater Muskegon Catholic Schools routinely provides both custodial and non-custodial parents access to student records, unless there is on file in the school a court decree limiting such access.

**PLEASE RETURN THE COMPLETED DOCUMENTS TO THE GMCS BUSINESS OFFICE at
1145 West Laketon Avenue, Muskegon, MI 49441. (231) 755-1980, Ext. 340**